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Tollard Royal Parish Council

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Draft Minutes of Parish Council Meeting

Friday 8th March 2019 at 6:30 pm in The Old Cart Shed

Present:

Councillors: Kay Allen (KA) (Chair), Richard Mitchell (RM), Adrian Jones (AJ), John Carlyle-Clarke (JCC), Ali Worden (AW), Patrick Lamb (PL) (Clerk).

Parishioners: Four parishioners attended.

1. **Apologies:** - Jose Green (WCC),
2. **Declarations of interest:** none
3. **Public session:**

A Parishioner raised the point of the pond requiring relining. They felt that the rising springs were causing the damage to the lining, hence lower water levels. After discussion it was decided to monitor the performance of the water levels and put it on the action list for later in the year, remembering that there is money allocated in the budget for this.

Also, the erosion of the roadside bank near the Old School House was raised, asking if reflective posts could be fitted, maybe by Wiltshire Council, to alleviate the problem. RM will liaise for options.

A tanker was stuck on Church Hill this week, the driver explained that Rushmore Estate had directed him that way. It was decided for RM to find out if the weight/width restriction signs could be moved to a more appropriate position and remind Rushmore of the problems this creates.

4. **Minutes:**

The Minutes were agreed and signed.

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Clerk

5. Update from Jose Green Unitary Councillor.

Not present

6. Neighbourhood Police Update:

RM mentioned that due to the new structure of local policing, PC Turnbull will not be attending local meetings in future. Agreed to remove point 6 from future Agendas.

7. Clearance of Action Points.

Openreach action completed, all other points ongoing, as per table below.

8. Chair's report

Kay said that Accounts need to be finalised by 28th April. PL to contact auditors for forms.

An Agenda for the Annual Parish Meeting and then the Council AGM to be agreed and circulated.

Village Issues Standing Items

9. Highways and Speeding.

Additional Funding for Highway Maintenance

At our Area Transport Group meeting we were provided with a general outline of how the intended additional funding for highway maintenance is to be spent. Although precise details of how the funds will be allocated are not yet available, Parishes were asked to send their wish list with supporting material such as plans and photographs. The work will be ongoing throughout the year, but the three types of work most likely to be progressed quickly are white lining, ditch clearing (those that the highway is responsible for only) and additional gully emptying
Our list consisted of four areas.

Road Markings/Road Signs/ Gully emptying/Pothole Repairs and Road Resurfacing.

SID

Wiltshire Council have changed the eligibility and deployment criteria for SIDS. In other words, they have moved the goalposts.

They state that a SID should be deployed on a temporary basis and normally be in place at a site for no more than 14 days. To maintain their effectiveness they should not be redeployed until a minimum time of 8 weeks has elapsed. This means that it will be in use for 5 sessions, that is a total of 10 weeks over a year. Deployment of the SIDs must be undertaken by an approved Contractor and they must have Operators Streetworks accreditation. So if we need to change a battery or a fuse, or swivel the unit to face in the other direction, we will need to phone a contractor and wait for him to appear.

It will be for the Town & Parish Council's to decide on how many contractors are engaged and how any payment mechanism should work ie, who will pay! Deployment by members of the public or other groups is not permitted due to safety and liability considerations.

If the 14 day period is exceeded, or the location is considered a hazard or the SID is not being deployed in accordance with the guidelines, then Wiltshire Council will have it removed!

Frank Freeman of Hindon Parish Council and Councillor Mitchell raised their objections to these changes at the Community Safety Partnership meeting held last week. We await Wiltshire Council's reply.

Good News

As you know, The Smart Group, suppliers of our SID kindly provided us with a replacement whilst our original SID was on loan at Donhead St Mary. Unfortunately, we had numerous problems with this unit, mostly due to poor wiring connections and poor battery life. As our original was due back from Donhead, I returned this SID to the Smart Group, and thanked them for their generosity in providing a replacement. However, they were not at all happy with the performance of their equipment and the inconvenience it caused and as a way of saying sorry, are giving us the very latest model to keep - free of charge! This means that Donhead will keep the original permanently and we will keep the new updated SID. A very big thank you to the Smart Group.

10. Green Areas

Notice Boards

Funding has been secured for new notice boards for the village. Martin Jackson explained his proposal for a double-sided board, with drawings of the board and positioning, including protective posts for the pond area. After a discussion it was agreed to go ahead, with the final position to be finalised before siting. Martin was also asked to replace the rustic bench by the pond.

Best Kept Village

It was agreed to enter again this year. AJ agreed to compose the application but requested that some of the tasks required could be organised by others, as he was restricted by work commitments.

11. Emergency Plan

The Emergency Plan and Telephone tree require updates. An agreed letter will be delivered to all unknown occupants requesting permission for their details. All amendments to be completed before Parish Annual Meeting.

12. Planning

Nothing to consider

13. Additional items

Nothing to discuss

Next meeting will be Annual Parish Meeting & AGM Monday 29th April at 6:30pm.

The meeting closed at 7:30 pm

Action list arising from the Parish Council Meeting on 11th January 2019

Action	Responsibility	UPDATE
PL to be added as signatory and take over reporting of financials	KA/PL	
Notice Boards – as Green area report		
De fib – add contact numbers and ask villagers to check battery status	AW	

Action list arising from the Parish Council Meeting on 8th March 2019

Action	Responsibility	UPDATE
Update Emergency plan	PL/AW	
Annual accounts	PL/KA	
Road edge erosion	RM	